

*Application form for the post of Director*  
**CENTRE FOR GEOGRAPHICAL STUDIES**

**Advertisement No. : Recruitment/Director/CGS**

Please affix your  
Photograph here

**Post applied for : DIRECTOR**

1. **Full Name (In Block letters) :** \_\_\_\_\_  
(Underline Surname)
2. **Father's/Husband's Name :** \_\_\_\_\_

3. (a) Address for Correspondence (give phone/fax number also, if available)	(a) Permanent Address (give phone/fax number also, if available)
Telephone No(s) : Fax No(s). E-mail :	

4. **Date of birth & Place of birth:**  
 Age on the date of this application:                      Years                      Months                      Days.
5. a. **Sex : Male / Female**  
 b. **Identification Mark:**
6. **Marital Status : Married/Unmarried**
7. **Nationality :**
8. (a) **Do you belong to Scheduled Caste/Scheduled Tribe/OBC ? Yes / No**  
 (b) **If yes, please state category :**  
 (Please enclosed attested copies of documentary evidences)
9. **Academic Qualifications :**

(Commencing from the High School or an equivalent examination).

Examination/ Degree	Subject/ Specialization	Year	Division	% Marks/ Grade	University/ College/ Board	Distinctions/ Scholarships

**10. Experience :**

(If necessary, please furnish the information on a separate sheet)

Name of Organization	Post held	From	To	Pay Scale	Nature of duties

**11. Publication and organising workshop/seminar (If necessary, please furnish the details on a separate sheet(s) :**

(Give names of author, title of paper, name of Journal, year, volume, pagination etc.)

- (i) Books in the field of Geography.
- (ii) Research Papers in Reputed Journals related to Geography.
- (iii) Experience of organising state/national level seminars/workshops in the field of Geography.
- (iv) Others

12. **Number of Thesis supervised :**

	<b>Awarded</b>	<b>Submitted</b>	<b>In Progress</b>
(i) Ph.D.			
(ii) M.Phil			
(iii) M.Tech/M.Sc.			

13. **Research/Consultancy Projects:**

	<b>Completed</b>	<b>In Progress</b>
(i) Number and nature of Research Projects:		

14. **Administrative experience in educational institution**

15. **Prizes/ Medals / Awards / Honours:**

16. **Extra-curricular activities-give details, if any, of proficiency acquired in games, sports and part taken in other extra-curricular or social activities such as NCC, public lectures debates and social service etc.**

- (i) As a Student

(ii) After entering into service.

17. Special Training/Assignment/ Any other Relevant Particulars:

18. Specialization in the field of Geography.

19. Present Salary :

(i) Scale of Pay Rs. \_\_\_\_\_

(ii) Present Basic Pay/Basic Band Pay Rs. \_\_\_\_\_

(iii) Grade pay Rs. \_\_\_\_\_

(iv) Present Dearness Allowance Rs. \_\_\_\_\_

(v) Other allowances, if any Rs. \_\_\_\_\_

Total Rs. \_\_\_\_\_

Next increment due on : \_\_\_\_\_

20. Membership/Fellowship of Professional Societies :

**(b) Other Activities/Responsibilities :**

(Applicant may mention any special qualification/experience which have not been included under the heads given above).

**(c) Are you willing to accept the initial salary of the grade?**

(If no, state what is the minimum salary acceptable or expected, with justifications thereof)

**(d) If appointed, what notice would you require before joining the post?****(e) Any other relevant information, not given above.****21. Give name, designation and address of three referees not related to you.**

(Referees should be persons with or under whom you have worked, or who have intimated knowledge of your work).

i.

ii.

iii.

**22. List of enclosures :**

**23. Declaration to be signed by the Candidate**

I hereby declare that the entries in this form are true to the best of my knowledge and belief. I also hereby declare that I have not been punished during my academic or professional career. I have not been declared medically unfit or I have never been asked to submit resignation or dismissed during my previous service. If at any time I am found to have concealed any material information or given any false details, my appointment shall be liable to be summarily terminated without notice or compensation.

Date :

**Signature of applicant**

24. Forwarded with the remarks that the Centre/Organization has no objection to the candidature of the applicant being considered for the post applied for as above.

Dated :

**Signature**

**(Head of the Institution/Organization)**

**Designation**

**Address:**

**Telephone/Fax No.**

**General Conditions:**

1. Applications on the prescribed form should reach **Additional Secretary, Education Department, New Secretariat, Vikas Bhawan, Patna, Bihar, by 05 P.M. on 30.05.2018.**
2. Candidates already in service should apply through proper channel. In case advance copy of application is submitted, the candidate called for interview will be allowed to attend the interview only if he/she brings a No Objection Certificate from his present employer.
3. SC/ST and OBC Candidates must furnish attested copies of their category certificate issued by the competent authority.
4. All applications received will be considered by a Search Committee constituted by the Govt. of Bihar and the Search Committee may restrict the number of candidates to be called for personal discussion/interview on the basis of the qualification and experience higher than the minimum prescribed.
5. The Govt. of Bihar reserves the right to reject any or all applications without assigning any reason.
6. The Govt. of Bihar reserves the right not to fill up the vacancy advertised, if deemed necessary.
7. Contract Fax.(s)/E-mail, address and telephone No(s) of the candidate **MUST** be mentioned under Sl. No. 3 of the Application Form.
8. No interim enquiries will be entertained.-